

*Pleasant Grove High School*  
*Choir Tour 2018*  
*Chaperone Checklist*

You will find in this packet a list and pictures of the students you will be chaperoning for this trip. You are responsible for these students at all times. The following is a list of your responsibilities while we are on tour:

1. MONITOR ALL ACTIVITIES
  - A. Your students **MUST** tell you where they are going and check in with you when they return. **NO EXCEPTIONS!**
  - B. They must use the buddy system and take at least two other people with them (3 or more total).
  - C. Do not allow couples to wander off together.
2. HOTEL
  - A. Room checks must be performed each night.
  - B. All students are in their room at appropriate times and lights are out at set times. In most cases, this is between 10:00 and 11:30 PM.
  - C. Students stay in their own room. **NO EXCHANGING ROOMS!**
  - D. If mixed couples are in a room before curfew they must have their chaperone's permission, the curtains **MUST** be open and all students must be in the outer room. Don't prop the door open as this upsets the hotel security.
  - E. Students stay in their room all night. This is for their safety! Chaperones will tape doors each night. You will find tape in your packet.
  - F. **NO RUNNING** and/or **YELLING** in the halls and **NO HORSEPLAY** in the pool area.
  - G. Students are **NOT** to be out on their balconies for any reason!!!
  - H. Chaperone meeting 30 minutes before departure each morning in breakfast area.
3. BUS.
  - A. **NO EXCHANGING BUSES!**
  - B. Do not allow any inappropriate behavior.
  - C. Chaperones have the right to veto any movie choice on their bus.
  - D. Punctuality is a **MUST!**
    1. It is your responsibility to make sure students are on the bus on time!
    2. Fines will be assessed at \$1 for every minute late! That includes chaperones!
4. FOOD
  - A. Stipends and vouchers are in your packets. Be sure to distribute daily and have students sign for them. Don't give them out all at once.
  - B. You should have a list of which meal option each student should receive. Please make sure they take the correct voucher or meal.
  - C. Check with your students to make sure that they are eating and getting plenty of water, especially in the park.
5. DISNEYLAND
  - A. Please make sure that your students have their lanyard and ticket each day we are in the park.
  - B. Make sure to record the serial number from each Disney pass and have the student do the same (take a picture with their phone).
  - C. Wednesday, April 4, 2018(Performances in Disneyland):
    1. All performance attire, folders, robes and percussion should be loaded on BUS 1 before we leave the hotel.
    2. All performances will be on the Hollywood Backlot Stage in Disney's California Adventure
    3. **A Cappella and assigned chaperones** enters on the bus at 7:40 AM. **Performance at 9:30 AM**
    4. **Chamber Choir and assigned Chaperones** meet at Monsters Inc (California Adventure) at 8:50 AM. **Performance at 10:30 AM**
    5. **Adv Women** meet at Monsters Inc (California Adventure) at 9:50 AM. **Performance at 11:30 AM**
    6. **Men/Women** meets at Monsters Inc (California Adventure) at 4:00 PM. **Performance at 5:45 PM**
    7. **ALL STUDENTS AND CHAPERONES meet at 5:40 PM and watch the performance at 5:45. NO EXCEPTIONS!**
    8. Buses will leave the Disneyland Resort from backstage at 6:30 SHARP!
  - D. Thursday, April 5, 2018:
    1. Chaperone lunch at 11:30 AM. Meet at the River Belle Terrace in Frontierland
    2. Buses will leave at 10:30 PM SHARP!
  - E. **Rules for being backstage at the DISNEYLAND RESORT:**
    1. Only selected chaperones are allowed backstage and must remain with the group for the entire time.
    2. **NO PHOTOGRAPHY** of any kind backstage. This includes "selfies" or any video or image capture. Please remind and monitor the students.
    3. Students and chaperones must stay together in the designated areas. No wandering off or exploration.
    4. Students must wear shoes at all times. No walking around in socks or bare feet.
    5. Everyone will be escorted in and out of the pre-production area. No one should enter or leave on their own.
  - F. Saturday, April 7, 2018:
    1. All students and chaperones meet at the Fantasyland Theatre (Disneyland) for the awards wearing tour shirts at 7:15 PM.
    3. Buses will leave the Disneyland Resort at 11 PM sharp!
6. WORKSHOPS/FESTIVAL
  - A. Tuesday, April 3, 2018 and Friday, April 6, 2018:
    1. Students and chaperones need to wear their tour shirts for each workshop and will need their music and a pencil.
    2. All performance attire and music must be loaded on the buses before we leave the hotel. Students will need to change into their performance attire at dinner or at the festival. Students involved in multiple choirs will need to bring **ALL** clothing items.
    3. Students need to be awake and attentive during all the workshops. No sleeping or wandering around.
    4. Students must watch other groups perform at the festival.
    5. Please encourage students to be positive and supportive of all other performance groups.
7. Report any problems or concerns to Mr Wilcock - (801)592-1461

Each morning I would like to have a brief meeting of all chaperones to discuss any concerns and each day's itinerary. We will meet in the breakfast area of the hotel approximately 30 minutes before departure time.

Again thank you so much for your willingness to do this.